



voters' registration records **IBM**

voters' registration records by the IBM method

All phases of voter registration are co-ordinated by the simplified, straight-line procedures of the IBM Method.

The IBM Method facilitates

- Control of voters' registration records

- Preparation of required listings

- Removal of ineligible registrants from the records

- Preparation of special statistical and analytical reports

Records and reports are prepared by Data Processing Machines from an original recording of facts in IBM cards. The advantages of consistent accuracy, increased speed, and improved legibility are gained.

Local requirements are satisfied by the complete flexibility of IBM machines and methods. IBM equipment is available in many types and capacities to meet existing conditions.

all reports from one recording of facts

All required records and reports are produced mechanically from IBM cards into which basic information has been transcribed.

A card for each registered voter is prepared easily and quickly on the Card Punch from the voter's affidavit or a similar source record. When completed, these cards represent all registered voters and are referred to as the Master File. They are filed in street and house number sequence and will be used to prepare Street Lists, Poll Lists and other reports prepared in this sequence.

The Voters' Name File is prepared by mechanically duplicating or reproducing the Master File. These cards are arranged by name, in alphabetical sequence, by a fast machine operation. The most important function of this file is to provide a ready reference by name of voter and provide positive control over possible duplication of registrations.

To establish registration number and volume control, new registration cards are listed by registration or serial number and filed in their respective sequence.

BM 5081

mechanical classification of facts

The Poll Lists, the Street List of Electors and other necessary reports and records are prepared by the Accounting Machine. Agreement of all records and reports is assured because they are prepared from the same IBM cards.

For ready reference, information on each voter is listed in this index, which is available on a county or city-wide basis, as well as by township or ward. The Name Cards are arranged in the sequence required for these reports by processing them through the Sorter. This fast mechanical operation permits the sorting of IBM cards in numerical or alphabetical sequence.

prompt preparation of notices

Up-to-date files are maintained with less effort and with a higher degree of efficiency by fast IBM machines. The Street List is used as a check list at each polling place. Based on this list, the cards for registrants who voted are withdrawn from the file and punched in a designated position.

The unpunched cards of registrants ineligible to vote again are selected automatically by the Sorter. The postcard illustrated opposite is addressed from each card selected and is a notice that the addressee has been dropped from the registration list.

Mechanical addressing of notices to registrants means increased speed and accuracy, because the same IBM cards used in preparing the other records and reports perform this operation. This completely eliminates manual effort. The Master Card is selected for each registrant being addressed. These cards actuate the Accounting Machine to prepare notices at a constant high speed.

STREET LIST OF THE ELECTORS REGISTERED BY WARD AND DISTRICT

LAST NAME	FIRST NAME	HOUSE NUMBER	STREET NAME	PARTY	WARD	DISTRICT
ABERT	ALLEN L	6859	OAK LANE DRIVE	R	10	12
DEVLIN	ARTHUR	6861	OAK LANE DRIVE	D	10	12
DEVLIN	MAY	6861	OAK LANE DRIVE	D	10	12
BISBEE	ROBERT	6864	OAK LANE DRIVE	R	10	12
BISBEE	WILLIAM	6864	OAK LANE DRIVE	R	10	12
BISBEE	HELEN R	6864	OAK LANE DRIVE	N	10	12
LEVY	ARTHUR	6865	OAK LANE DRIVE	D	10	12
LEVY	ANNE	6865	OAK LANE DRIVE	D	10	12
DORWART	JOHN R	6869	OAK LANE DRIVE	D	10	12
DORWART	CATHERINE	6869	OAK LANE DRIVE	D	10	12
O DONNELL	SAMUEL	6869	OAK LANE DRIVE	D	10	12
RAU	JOSEPH	6872	OAK LANE DRIVE	D	10	12
RAU	MARGARET	6872	OAK LANE DRIVE	D	10	12
UMSTEAD	HOWARD	6874	OAK LANE DRIVE	R	10	12
DEAN	FRANK	6875	OAK LANE DRIVE	N	10	12
DEAN	ELEANOR	6875	OAK LANE DRIVE	N	10	12
FAUST	LOUIS	6878	OAK LANE DRIVE	R	10	12
FAUST	PAULINE	6878	OAK LANE DRIVE	R	10	12
REGLER	CHARLES	6881	OAK LANE DRIVE	R	10	12

ALPHABETIC INDEX OF ALL REGISTERED VOTERS

LAST NAME	FIRST NAME	HOUSE NUMBER	STREET NAME	PARTY	WARD	DISTRICT
ABERT	ALLEN L	6859	OAK LANE DRIVE	R	10	12
ABESON	HELEN	461	GRAHAM STREET	D	7	2
ABESON	WALTER	461	GRAHAM STREET	D	7	2
ABISCH	HERMAN	4733	BROOME STREET	R	10	1
ABKARIAN	SALLY	2507	DOUGLAS AVENUE	R	1	10
ABKARIAN	WAYNE D	2507	DOUGLAS AVENUE	D	1	10
ABRAHAM	JEAN	1016	AUDOBON STREET	D	5	11
ABRAHAM	SOLOMON	1016	AUDOBON STREET	D	5	11
ABRAHAM	SOLOMON JR	1016	AUDOBON STREET	D	5	11
ABRAMS	FRANKLYN	253	LIBERTY AVENUE	N	6	12
ABRAMS	ROSEMARY	253	LIBERTY AVENUE	N	6	12
ABRUZZI	DOLORES	1687	FULTON ROAD	R	9	8
ABRUZZI	FRANK	1687	FULTON ROAD	R	9	8
ABRUZZI	VINCENT	1687	FULTON ROAD	D	9	8

Union City, _____ 19__

TO THE PERSON WHOSE NAME APPEARS ON THE FACE OF THIS CARD:

This is to notify you that the Registration Commission in and for the City of Union, having found you to be improperly registered; in that you have failed to vote for the last two years and have not filed a signed request for reinstatement, as required by law, has this day cancelled your registration. (If you are in the Armed Forces of the U.S.A. please notify the Commission immediately.)

Yours very truly,
REGISTRATION COMMISSION

REGISTRATION COMMISSION
CITY HALL BLDG.
UNION CITY, U. S. A.

STAMP

THIS SIDE OF CARD IS FOR ADDRESS

ALLEN L ABERT
6859 OAK LANE DRIVE
UNION CITY, U.S.A.

mechanized recording of facts

The complete flexibility of the IBM Method permits condensed reports and a wide variety of valuable statistical reports to be prepared easily. These reports are available as by-products of the files set up for routine operations.

Registration lists prepared from the Master or Name Cards are available to candidates, political parties, and other groups requiring lists of registered voters.

When more than a normal number of carbon copies of reports is required, any number of copies may be prepared easily and economically by standard duplicating methods or by lithography.

advantages

A single recording and verification of facts assures accuracy and agreement of all records and eliminates repetitive operations.

Mechanical preparation of Street Lists and Name Lists at high speed reduces the peak load and avoids manual errors of omission and transposition.

Economy of operation results from the reduced clerical effort and from the direct reproduction of lists by duplication or photo-offset lithography.

Positive control against duplication of registration is provided by the use of the Master Name Card File.

Improved public relations results from recognition of the accuracy and legibility of records and notices and the ready references.

Prompt response can be given to pertinent inquiries on registration data because of the improved indices and records available.

The flexibility of the IBM Method permits special reports and analyses to be prepared quickly and economically.

REGISTRATION DATA BY WARD AND DISTRICT

WARD NUMBER	ELECTION DISTRICT	NATIVE BORN	FOREIGN BORN	MEN	WOMEN	TOTAL	REPUBLICAN	DEMOCRAT	NON- PARTISAN	MISCEL- LANEOUS	TOTAL
11	FIRST	1 094	1 01	6 27	5 68	1 195	5 04	6 62	1 9	1 0	1 195
11	SECOND	974	98	6 40	4 32	1 072	6 28	4 24	12	8	1 072
11	THIRD	1 189	1 09	6 85	6 13	1 298	7 32	5 50	13	3	1 298
11	FOURTH	1 257	4 52	8 92	8 17	1 709	8 17	8 69	17	6	1 709
11	FIFTH	1 263	6 30	1 024	8 69	1 893	6 98	1 159	21	15	1 893
11	SIXTH	1 837	4 20	1 161	1 096	2 257	9 56	1 251	43	7	2 257
11	SEVENTH	1 441	26	7 53	7 14	1 467	5 12	9 13	40	2	1 467
11	EIGHTH	2 336	3 94	1 408	1 322	2 730	1 626	1 020	62	22	2 730
11	NINTH	1 664	201	9 64	9 01	1 865	1 207	5 91	56	11	1 865
11	TENTH	1 063	1 74	6 90	5 47	1 237	5 37	6 43	48	9	1 237
11	ELEVENTH	1 650	2 04	9 51	9 03	1 854	8 72	9 63	13	6	1 854
11	TWELFTH	1 448	94	7 95	7 47	1 542	7 36	7 80	22	4	1 542
	TOTAL	17 216	2 903	10 590	9 529	20 119	9 825	9 825	3 66	1 03	20 119



other applications

In addition to Voters' Registration Lists, IBM Data Processing Equipment can simplify and improve many areas of Local Government accounting. A few such applications are:

- Real and personal property tax accounting
- Other taxes: sales, poll, etc.
- Indexing of permanent records
- Jury lists
- General accounting
- Payroll accounting
- Property control
- Supplies inventory



International Business Machines Corporation, 590 Madison Avenue, New York 22, N. Y.